

Let Me Sum Up.

Jeff Stevens' Curriculum Vitae

REFERENCES

Ron Anderson
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AWARDS

Think Before You Ink Web Site
GOLDEN GATOR, WEB DESIGN

Liberal Arts and Sciences Web Site
SILVER GATOR, WEB DESIGN

English, Botany Web Sites
HON. MENTION, GOLDEN GATORS

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**A PORTFOLIO OF MY WEB AND GRAPHIC
DESIGN WORK CAN BE REVIEWED AT:
WWW.UNIONDESIGNPHOTO.COM/PANOPOLIS**

EDUCATION

University of Florida, M.A. in Mass Communication, 1998
Florida State University, B.A. in Mass Communication, B.A. in History, 1996

EXPERIENCE

UNIVERSITY OF FLORIDA, Webmaster, College of Liberal Arts and Sciences
August 2004 - Present

Responsible for the development and maintenance of the College of Liberal Arts and Sciences web site and in assisting the development of 36 departmental web sites. Drafted a web standards and compliance manual for the college assisted with the branding of the University. Worked closely with University Relations in communicating brand strategy across campus. Redesigned the online Journal of Undergraduate Research.

UNIVERSITY OF FLORIDA, Sr. Computer Support Specialist, Financial Affairs
March 2001-August 2004

Responsible for the development and maintenance of the Student Financial Affairs web site and ancillary sites, the Alcohol and Drug Education Policy Committee web site, the Student Affairs Training Committee web site, and other various web sites of the Division of Student Affairs. Worked with the Publications Coordinator in developing flyers, newsletters, and brochures for the department, including graphic design and photography. Designed print materials and logo for Division of Student Affairs initiatives, including the 2004 Strategic Report, the UFID project, and the UF Bridges project.

UNIVERSITY OF FLORIDA, OPS position
February 2002-July 2004

Department of Political Affairs Designed and maintained the web site for the Public Affairs program within the Department of Political Science. In addition, performed the same duties for Dr. Mike Scicchitano's class web site and for the Florida Survey and Research web site. Taught a two hour seminar on web design basics to Dr. Scicchitano's Public Affairs class in the Spring semester.

UNION DESIGN & PHOTO, Freelance Graphic Designer
January 2000-Present

Designed logo, stationary, collateral, web sites, banner ads, and packaging for over 200 clients in a variety of fields. Responsible for design and output of materials.

M OLTECH POWER SYSTEMS, Webmaster
January 2000-December 2000

Redesigned and maintained the company internet and intranets. Responsible for the development of multimedia cds for trade show use. Assisted in the layout of company newsletters and sales collateral. Responsible for plant photography.

PROFESSIONAL SERVICE

Recording Secretary, UFCN Marketing Communications Committee
Member, UFCN Web/Electronic Communications Committee
Chair, UFCN Web and Graphics Subcommittee
Member, UFCN Internal Communications Committee
Recording Secretary, UFCN Marketing Communications Committee